

RESPONSIBILITY OF PROPERTY OWNERS AND TENANTS
FOR
WATER METER SETTINGS AND WATER SERVICE

1. ALWAYS PLUMB THE METER SETTING (SEE ITEM 7) SO THE METER WILL BE POSITIONED HORIZONTALLY AND IN AN AREA SAFE FROM FREEZING OR ANY ADVERSE TEMPERATURES. THE AREA MUST BE ACCESSIBLE TO THE METER DEPARTMENT OF THE AUTHORITY. EVEN IF A RADIO READ UNIT IS ATTACHED TO THE METER, THE INSIDE WATER METER MUST BE MAINTAINED AND/OR READ PERIODICALLY.

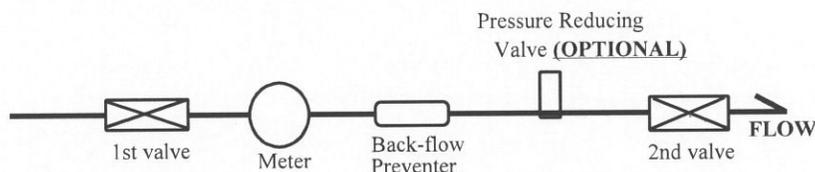
IN ADDITION TO THE ABOVE, IT IS REQUIRED:

- A. WALKING ACCESS TO THE INSIDE METER
 - B. THE METER CANNOT BE BEHIND ANY APPLIANCE
 - C. THE METER CANNOT BE LOCATED BEHIND A WATER SOFTENER
 - D. METER SETTING MUST 6" (MINIMUM) FROM THE WALL (RESIDENTIAL)
 - E. METER SETTING MUST BE 12" (MINIMUM) OFF THE FLOOR
 - F. METER SETTING CANNOT BE MORE THAN 54" OFF THE FLOOR
 - G. NO METER SETTINGS IN GARAGE AREA
 - H. NO METER SETTINGS IN A CRAWL SPACE
 - I. NO METER SETTINGS UNDER STEPS IN BI-LEVEL HOMES OR TOWNHOMES
 - J. NO METER SETTINGS IN THE BACK SIDE OF A CLOSET OR ANY STORAGE AREA
 - K. BUILT IN METER SETTINGS MUST HAVE, A HINGED OR MAGNETIC DOOR WITH ITEMS, **A THRU J** TAKEN INTO CONSIDERATION
 - L. METER SETTING MUST BE INSTALLED IN A FASHION TO PREVENT FREEZING
2. ALWAYS NOTIFY THE AUTHORITY IF THE WATER NEEDS TO BE TURNED OFF AT THE STREET
 3. ALWAYS NOTIFY THE AUTHORITY ANYTIME WORK IS TO BE PERFORMED WITHIN THE METER SETTING
 4. NEVER REMOVE THE METER FROM THE SETTING
 5. THE SETTING:
 - A. BRASS OR COPPER MATERIALS ONLY
 - B. BALL OR GATE VALVES (NO BLEED PORTS PERMITTED)
 - C. AUTHORITY APPROVED BACK-FLOW PREVENTER
 - D. BACK-FLOW PREVENTER MUST BE INSTALLED AS CLOSE TO THE METER AS POSSIBLE
 - E. THE FIRST BALL OR GATE VALVE MUST BE INSTALLED AT THE METER SETTING
 - F. IF THE FIRST BALL OR GATE VALVE FAILS, IT MUST BE REMOVED AND REPLACED

WHEN DOES THE METER SETTING NEED UPDATED:

- A. WHENEVER THERE IS WORK DONE ON THE PLUMBING IN THE AREA OF THE METER SETTING
- B. WHENEVER THE SERVICE LINE IS REPLACED
- C. WHENEVER THE CHECK VALVE OR BACK-FLOW PREVENTER FAILS OR IS NOT PRESENT IN OLD SETTING
- D. NO CONNECTIONS ARE ALLOWED IN THE METER SETTING BEFORE THE SECOND VALVE (SEE ITEM 7)
- E. WHENEVER THE METER SETTING IS INCORRECTLY INSTALLED (IE.. METER IS VERTICAL OR INACCESSIBLE LOCATION)

7. DIAGRAM OF AN APPROVED METER SETTING:



ALL PIPE & FITTINGS MUST BE COPPER OR BRASS , GATE OR BALL VALVES ONLY

- 8. THE DISTANCE FROM THE FIRST VALVE TO THE SECOND VALVE IN THE METER SETTING CANNOT EXCEED 36 INCHES FOR 3/4 INCH AND 1 INCH SERVICE CONNECTIONS. FOR PROPER METER SETTING DISTANCES OF LARGER SERVICE CONNECTIONS, PLEASE CALL THE OFFICE OF THE AUTHORITY AT 814/238-6766.
- 9. ALL COMMERCIAL METER SETTINGS MUST BE LOCATED IN A MECHANICAL ROOM OR IN AN AUTHORITY APPROVED METER PIT OR VAULT, WHICH SHALL BE LOCATED A MAXIMUM OF FIVE FEET INSIDE THE PROPERTY LINE DIRECTLY FROM THE AUTHORITY'S SHUT-OFF.
 - A. A METER PIT OR VAULT MUST BE INSTALLED PER THE RULES AND REGULATIONS OF THE AUTHORITY IF THE DISTANCE FROM THE AUTHORITY'S SHUT-OFF TO THE INSIDE OF THE BUILDING ENVELOPE IS GREATER THEN THAT OF THREE (3) UNDERGROUND PIPE CONNECTIONS, INCLUDING THE CONNECTION TO THE AUTHORITY SHUT-OFF.
 - 1. IN THE CASE WERE RESTRAINED JOINT DUCTILE IRON PIPE IS USED THE MAXIMUM DISTANCE ALLOWED WITHOUT A METER PIT OR VAULT IS 250 FEET FROM THE AUTHORITY SHUT-OFF.
- 10. ALWAYS ADDRESS THE ISSUE OF THERMAL EXPANSION WHEN INSTALLING A BACK-FLOW PREVENTER.
- 11. ANY TIME A CUSTOMER ON A PRIVATE WELL OR A PRIVATE WATER SYSTEM WISHES TO CONNECT TO THE MAINS OF THE AUTHORITY THEY MUST PHYSICALLY DISCONNECT FROM THE OLD SYSTEM OUTSIDE OF THE HOUSE. IF THEY WISH NOT TO DISCONNECT THE OLD SYSTEM, THEY WILL NEED TO INSTALL A TESTABLE BACK-FLOW PREVENTER AT THE PROPER LOCATION IN THE METER SETTING (SEE ITEM 7). A TESTABLE BACK-FLOW PREVENTER NEEDS TESTED EACH YEAR AT THE OWNER'S EXPENSE.
- 12. ALWAYS CONTACT THE AUTHORITY AT 814/238-6766 TO RELOCATE THE WATER METER SETTING AND OR THE RADIO READ EQUIPMENT.